

Finance Committee Meeting Minutes

City of Manchester

February 17th, 2026

Present: Mayor Hobbs, Vice Mayor Messick, Alderman Crosslin, Finance Director Anthony Burrows, Water & Sewer Director Lonnie Foley, Police Chief Adam Floied, Rec Center Director AJ Fox, Sr. Accountant Kelley Weber, and John Coffelt.

The Manchester City Finance Committee held its regularly called meeting on February 17th, at 4:00 p.m. in the board room at Manchester City Hall.

- 1) The meeting was called to order by Alderman Crosslin, Chairman of the Committee.
- 2) On a motion by Vice Mayor Messick, and seconded by Alderman Crosslin the agenda was approved as written 2 - 0.
- 3) On a motion made by Vice Mayor Messick, and seconded by Alderman Crosslin the minutes of the January 20th Finance Committee Meeting were approved 2 - 0.
- 4) There were no public comments.
- 5) The Water & Sewer Department submitted four funding requests. The first for a 2018 Ram Truck (\$41,914), which after brief discussion and a motion by Vice Mayor Messick, seconded by Alderman Crosslin was approved in a 2-0 vote. The second item for Replacement Pumps (\$167,364) were approved on a motion by Vice Mayor Messick, seconded by Alderman Crosslin vote 2-0. The third item was for MK73 Hydrants (\$25,365). After review and some question and answer, a motion was made to approve by Alderman Crosslin, seconded by Vice Mayor Messick. The last item was for the complete build of two manholes with polymer covers (\$40,470). On a motion to approve by Alderman Crosslin and a second by Vice Mayor Messick, motion passed 2-0.
- 6) on a recommendation from the Water & Sewer Commission discussion and review centered on the purchase of a "Multi-Rake Bar Screen" for \$535,800. This was considered a necessary item to prevent further blockage and breaking of the system. On a motion to approve by Vice Mayor Messick, seconded by Alderman Crosslin the item was approved 2-0.
- 7) The Administration requested the purchase of a "pool car" to be used by City Hall personal for official City business. This avoids the liabilities associated with the use of personal vehicles for City business. A used 2024 Dodge Durango with low miles was found for a coast of \$27,395. On a motion to purchase the vehicle form Vice Mayor Messick and seconded by Alderman Crosslin the motion passed 2-0.
- 8) A funding request for "Bunker Gear" (\$36,372) was put forth by the Fire Department. This is required fire-fighting equipment. A motion was made by Vice Mayor Messick to approve the purchase. Motion seconded by Alderman Crosslin. Motion was approved 2-0.

9) The Finance Department asked for approval of two contracts for audit services. One with Matlock & Clements (\$42,000) and the other with Waycaster & Associates (\$23,000). These are for budget review and FYE 2026 audit services. On a motion from Vice Mayor Messick to approve, seconded by Alderman Crosslin the motion passed 2-0.

10) Parks Department made a request to purchase a Field Painting Machine for \$33,700. After some clarification as to the need for this machine was made clear Alderman Crosslin made a motion to approve, seconded by Vice Mayor Messick. Motion passed 2-0.

11) The Mayor introduced discussion regarding a possible plan to purchase a veterinary building off of Interstate Drive to be used as the City of Manchester's animal control shelter. After some discussion it was agreed to continue to explore details of the purchase for further review of the Finance Committee.

12) A proposal to amend the Purchasing Ordinance to increase the purchasing authority thresholds was introduced by Director Burrows. The need for such an increase due to inflation was discussed. New authority threshold amounts recommended were Director level to \$15,000; Mayor to \$35,000; Finance Committee to \$50,000 and BOMA \$50,000 and above. A motion by Vice Mayor Messick and a second by Alderman Crosslin to approve these limits and send the issue to the Policy Committee passed 2-0.

13) The Rec Center came in with a late item that was added to the agenda. It was a funding request for renovation items at the Rec Center. The items were expressed as being emergent. Total cost is \$688,591. The Committee reviewed the individual items but would only consider the issue further after it was agreed that they receive monthly reports on the progress of the repairs. After agreeing to the reporting and tracking issues a motion was made to approve the funding request by Vice Mayor Messick and then seconded by Alderman Crosslin. The motion passed 2-0.

14) The last item was a motion to adjourn by Vice Mayor Messick, which was seconded by Alderman Crosslin. Motion passed 2-0. Adjourned at 5:04pm.



Finance Committee Chairperson

3-17-26

Date



Finance Director

3-17-26

Date